

Professional Development Seminar Schedule
Spring 09

March

Student-Faculty Communication

Presented by Vanessa Thompson

March 4, 2009

Media Center Classroom

3:00 p.m. until 4:00 p.m.

Open to all Faculty and Staff

Articulation Agreements- Developing and Nurturing

March 20, 2009

Media Center Classroom

10:00 a.m. until 11:00 am.

**Open to Administrators, Managers, Program Directors,
Faculty and Staff**

Raising the Bar- Business Etiquette

Presented by Roslyn Artis

March 25, 2009

Carter Hall Auditorium

2:30 p.m. until 3:30 p.m.

Open to all Faculty and Staff

Ethics

Presented by Jon Reed

March 26, 2009

Carter Hall

2:00 p.m. until 4:00 p.m.

Open to all Faculty and Staff

April

Job Descriptions

Presented by Kay Stump
April 3, 2009
Media Center Classroom
10:00 a.m. until 11:00 a.m.

Open to all Administrators and Managers

Preventing Sexual Harassment

Presented by Kay Stump
April 10, 2009
Media Center Classroom
10:00 a.m. until 11:00 a.m.

Open to all Faculty and Staff

First Aid/CPR

Presented by Janet Hinton
April 17, 2009
Health Science Building Room #104
9:30 – 12:30

Open to all Faculty and Staff

Paradigms, Patterns, and Hierarchy: Communication within the Organization

Presented by Vanessa Thompson
April 20, 2009
Media Center Classroom
2:30 p.m. until 3:30 p.m.

Open to all Faculty and Staff

May

American with Disabilities Act (ADA)

Presented by Kay Stump
May 1, 2009
Media Center Classroom
10 a.m. until 11:00 a.m.

Open to all Administrators and Managers

Diversity- Collectivist vs. Individual Society

Presented by Dwight Heaster

May 4, 2009

Media Center Classroom

10:00 a.m. until 11:00 p.m.

Open to all Faculty and Staff

The Hiring and Interviewing Process

Presented by Kay Stump

May 8, 2009

Media Center Classroom

10 a.m. until 11:00 a.m.

Open to all Administrators and Managers